

## About the department



Head of the "Portfolio Orders, Alumni Employment and Monitoring Department"

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**"Portfolio Orders formation, Alumni Employment and Monitoring department"** works based on Constitution of the Republic of Uzbekistan, Law on Education, National Program for Personnel Training, decisions and decrees of the President of the Republic of Uzbekistan on provision of qualified personnel for industries of economy, the current Labor Codex and relevant legal and educational documents.

**The purpose of "Portfolio Orders formation, Alumni Employment and Monitoring department"**

Work on the process of developing and implementing specific strategies of the Tashkent Institute of Irrigation and Agricultural Mechanization Engineers in the educational services market and directing and supervising the process of preparing and distributing bachelor and master's degrees for future demands of prospective employers, providing incentives for planning and promoting advertising information, facilitating alumni recruitment and placement, and timely preparation for educational services, organization and control of the conclusion of contracts.

**Organization, management and monitoring of the "Portfolio Orders formation, Alumni Employment and Monitoring department"**

1. The activities of the "Portfolio Orders formation, Alumni Employment and Monitoring department" are at the disposal of the Rector of the Tashkent Institute of Irrigation and Mechanization of Agricultural Engineers.
2. The "Portfolio Orders formation, Alumni Employment and Monitoring department" reports on the results of its activities to the Academic Council of the Tashkent Institute of Irrigation and Agricultural Mechanization Engineers at least once a year.
3. The "Portfolio Orders formation, Alumni Employment and Monitoring department" provides the Ministry of Higher and Secondary Special Education with relevant information in the prescribed form and terms on its assigned tasks.
4. The activities of the "Portfolio Orders formation, Alumni Employment and Monitoring department" are coordinated by the Ministry of Higher and Secondary Special Education and monitored

according to the established procedure.

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